



**JAMHURI YA MUUNGANO WA TANZANIA
OFISI YA RAIS
TAWALA ZA MIKOA NA SERIKALI ZA MITAA
HALMASHAURI YA WILAYA YA SINGIDA**



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SINGIDA.**

Kumb. Na. SDC/A.1/10PART I/135

Tarehe: 02/07/2025.

TANGAZO LA NAFASI ZA UFADHILI WA MAFUNZO YA KUJENGEWA UWEZO.

Napenda kuwajulisha kuwa ofisi imepokea barua yenye kumb. No AC.439/482/02 'A'/21 ya Tarehe 26 Juni, 2025 kutoka kwa Katibu Tawala Mkoa kuhusu Tangazo la nafasi za Mafunzo ya kujengewa uwezo kwa watumishi wa serikali na sekta binafsi kwa ufadhili wa Serikali ya India, kupitia Programu yake ya Indian Technical and Economic Cooperation (ITEC), kwa mwaka 2025/2026.

Hivyo, tunategemea watumishi wenye sifa / vigezo, kuomba kupata ufadhili wa Mafunzo hayo. Maombi yatumwe kupitia kwa Katibu Mkuu, Ofisi ya Rais Menejimenti ya Utumishi wa Umma na Utawala Bora, S.L.P 670, Dodoma.

Kwa taarifa zaidi kuhusiana na ufadhili huu, kozi za masomo zinazotolewa na namna ya kutuma maombi, fuatilia kupitia kiunganishi cha: https://itecgoi.in/upcoming_courses.

Pamoja na tangazo hili, nakala ya maelekezo kuhusiana na Programu ya ITEC na namna ya kutuma maombi ya ufadhili huu, zimeambatanishwa.


Janeth Mbuga

KAIMU MKURUGENZI MTENDAJI
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High Commission of India

Dar es Salaam

ITEC Programme

The Indian Technical and Economic Cooperation Programme, ITEC for short, is the leading capacity building platform of the Ministry of External Affairs, Government of India. Instituted in 1964, ITEC is one of the oldest institutionalized arrangements for international capacity building having trained more than 200,000 officials from 160+ countries in both the civilian and in the defence sector. (<https://itecgoi.in/index>). Building on India's vast and rich network of governance, development and expertise available in higher educational institutions and training facilities, ITEC offers nearly 10,000 fully funded in-person training opportunities through nearly 400 courses offered at 100+ eminent institutes in India each year.

Eligibility criteria for admission to Courses

- Academic qualifications as laid down by the Institute for the Course concerned.
- Working knowledge of English required to follow the Course.
- Age between 25 to 45 years.
- Medically fit to undertake the training. (Pregnant women are advised not to apply)
- Candidates should possess adequate work experience.

Expenses Covered under ITEC programme :

Air Fare

Excursion/economy class air tickets for travel from the airport nearest to their place of working/residence in their respective home countries, to their place of training in India and back.

Visa

Visa is issued gratis to the participants.

Course Fees

Fees charged by the training institutes are borne by the Government of India.

Accommodation

Accommodation is provided by the Training Institute in a hostel/hotel and the charges on this account are borne by the Government of India. While generally accommodation is provided on single occupancy. Participants are required to pay for availing services such as: a. Room service, b. Laundry, c. Local and outstation telephone calls, fax, etc.

Living Allowance

The participants will receive a daily living allowance (currently INR 1200/1500- per day).

Book Allowance

The Institute will provide the necessary training material, handouts, books, e-study material or any other documents which are necessary for training/self-study including a welcome-kit to the participants. In some cases, the institute may specify certain books and suggest that the participants should purchase the same. Cost on such purchases will be borne by Government of India.

Study Tour

An educational-cum-sightseeing study tour is an integral part of many courses. They also serve to familiarize the participants with Indian culture and history and are compulsory. Government of India bears the cost of such study tours during the Course.

Medical Facility

Participants selected for training Courses are expected to be medically fit. The Government of India will cover medical treatment only for ailments of immediate and emergency nature occurring in India. No medical reimbursement will be provided for ailments of chronic nature or for pre-existing medical condition.

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How to apply online for ITEC courses:-

All ITEC courses are listed at <https://itecgoi.in/index> against the ITEC Institutes that are offering them.

The first step is to identify the course of your interest. If you know the institute at which the course is being offered, you may click for a listing of institutes. Else, you may also search for by selecting the stream of your choice, and then selecting institutes which are offering courses in that stream.

Alternatively you may type in a keyword (like name of institute, name of city in India) to search out any course.

Once you have identified your course, click on the "Apply" button to start the application process. The first step in the application process is to select your nationality.

Once nationality is successfully selected from the drop down, a "Proceed" button will appear at the bottom of the page. Click on this to lead on to the next step.

The next step is the applicant registration page. Interested applicants are required to provide details in four sections : Personal, Education/professional, employment and medical. Kindly note that these details are to be filled in sequence, and you can proceed to the next section only if all mandatory fields are filled in.

After completing the application process, you may preview your application.

At this stage, please take a print out of the completed application form and submit it to the HR Department of your organization. As per ITEC rules, all applications must be compulsorily nominated or recommended by the relevant government authorities/private sector organizations of our partner countries.

Your organization is, in turn, required to forward the applications duly recommended by the employer/CEO to the High Commission of India if you are a **privately employed** and if you are working in the **government sector** your applications will go to the **President's Office Public Service Management and Good Governance** who then will write a letter and forward your applications to the High commission of India along with undertaking by candidate and certification from employer (Part-II of Application Form).

Candidates may later check the status of their application by logging-in at www.itecgoi.in. The credentials for log-in may be noted while filling up the form.

(On receipt of applications, the High Commission will further process the applications and forward them online to the Ministry of External Affairs, New Delhi. Once the applications are accepted and sanction letters are received, the High Commission official will contact the applicant for arranging for free air tickets, gratis visa etc.)
